

## **Florence Township Heritage Preservation Commission**

### ***HPC Meeting Minutes from Tuesday, October 8, 2019***

Attendees: Bill Bruce, Cathy Kouchich, Bill Flies, Lorry Wendland, Linda Buysee and Janet Bruce

Guests: Peggy Knudsen

The regular meeting of the HPC was called to order at 6 PM. A quorum was present. The September HPC minutes were read and approved. No building permits were presented.

The HPC reviewed the Frontenac 160<sup>th</sup> Anniversary Celebration. Everyone on the planning committee classified the event a success. The committee had hoped to attract approximately 1000 people. After event estimates of the number of people that attended fell into a range of 2000 to 3000 people. The rain that was forecast for that day did not materialize. Many people expressed to the planning committee members their appreciation of the event.

There are still outstanding bills to be paid but given that several large donations have recently been received, Lorry is confident that money is available to pay all debts.

Prior to the meeting, Lorry and Linda sent an email to the HPC stating that they will be resigning from the commission. The collaboration of Lorry and Linda with the HPC during the last year has been beneficial to both the HPC and Florence Township. We thank them for their work.

The agenda item to discuss the revision of the boundaries and ordinances that define the Frontenac Historic District was postponed until the next meeting.

Board members discussed the HPC ordinances regarding member appointments and the number and lengths of terms. This discussion was prompted by the frustration expressed by all HPC members that Joe Ellingson was allowed to continue as a Parks Commission member after failing to attend the majority of the meetings since he was appointed to that commission. Each commission has different rules concerning members. It should be pointed out that if a Planning Commission member has four consecutive unexcused absences, the Town Board is required to appoint a replacement for that person. Bill Flies suggested that all commission ordinances should be brought into alignment. Jan volunteered to study this issue.

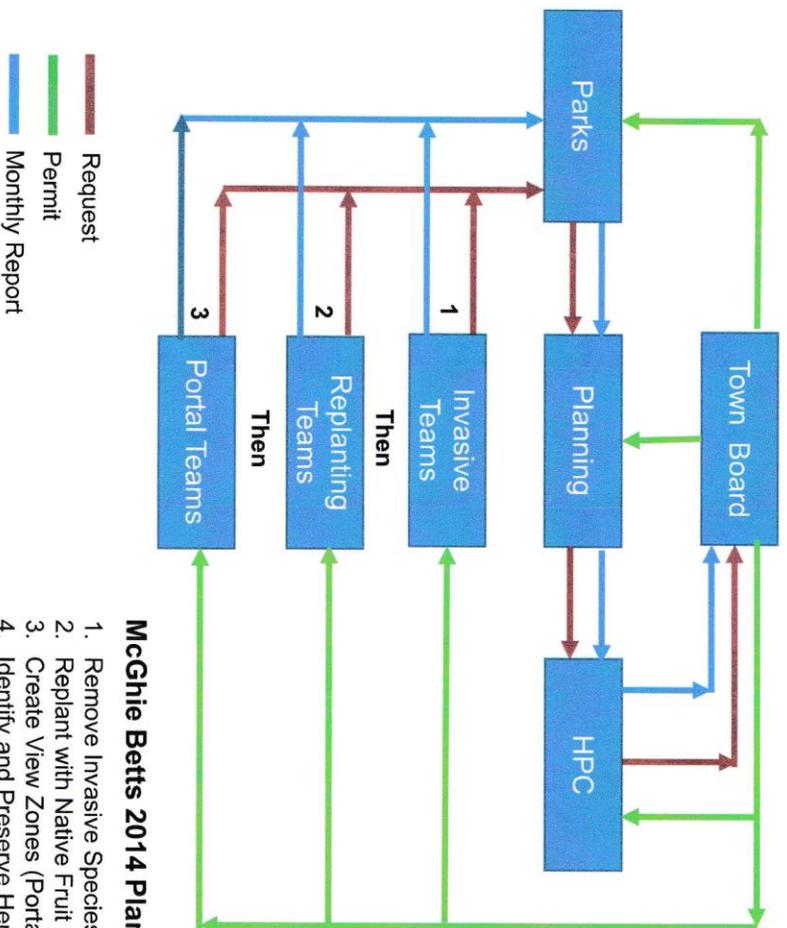
Board members discussed a plan to allow all township commissions to be involved in examining and commenting on future PAAs. This builds on a proposal outlined at the last Parks Commission meeting to apply a project management approach to PAAs. Members agreed that PAAs should receive the same scrutiny as building permits. The plan requires PAAs submitted to the Parks Commission to be routed to the Planning Commission and, if the PAA affects land within the Frontenac Historic District, to also be routed to the HPC. After all commissions have had an opportunity to examine and comment, the PAA would be routed to the Town Board. Because this plan follows the normal sequence of our meetings, it does not add any delay. This plan ensures maximum transparency of the work performed in township parks. Bill Flies created documentation that illustrates how the plan will work. That documentation is attached to these minutes.

Parks Commission member Peggy Knudsen was at the meeting. She expressed her comments regarding the plan and requested and received a paper copy of the documentation that Bill created.

Submitted to HPC members by Bill Bruce, 10 October 2019.

Approved 12 November 2019.

## Frontenac Historic District Parks Restoration Plan To Request, Permit, & Monitor Park Activities



### McGhie Betts 2014 Plan Objectives

1. Remove Invasive Species
2. Replant with Native Fruit Producing Shrub Species
3. Create View Zones (Portals) in a Limited Manner
4. Identify and Preserve Heritage Trees
5. Preserve Continuous Canopy of Native Trees