

Florence Township Heritage Preservation Commission
HPC Meeting Notes from 13 November 2018

Attendees: Bill Bruce, Cathy Kouchich, Lorry Wendland (via telephone) and one guest, Ellen Stewart

The meeting began at 6 PM.

Ellen presented a plaque that is an example of what is intended to be displayed in front of the historic homes in Old Frontenac during the 160th anniversary celebration event. The design of the plaque was approved by consensus. The cost is approximately \$9 each. Bill proposed that we mount the plaques on a post and display them in front of each home during the celebration. He will investigate how this can be done.

Lorry suggested that we invite all residents of Old Frontenac to a future HPC meeting and update them on the progress of planning for the celebration. At that time the plaques could be presented to the owners of the historic homes.

The question of whether to charge an admission fee to the celebration was discussed. The logistics of doing this would be difficult. Ellen questioned to what purpose the money collected would be used, as we intend to finance the celebration primarily from grants and donations. The consensus was that we should not charge an admission fee.

Lorry announced that the 160th Anniversary Celebration has received a grant from a Red Wing organization.

Lorry also announced that an event marketing committee has been formed. The members are Allan Anderson, Bill Flies and Kristen Eide-Tollefson.

The question of how many people can be expected to attend the celebration was discussed. The agreement is that there is no way to determine the answer to this question and that we should choose a target number to plan for. The consensus was 1000 people. We may have some control of this by adjusting the size of the area that we advertise this event.

The HPC will submit a large event application to the Florence Town Board. The content of the application is dictated by the Florence Township Large Event Ordinance. Linda and Dave Buysse have volunteered to write this document. They made a preliminary copy of the document available to the HPC for comment. The following application items were discussed:

Section 3.202: Potable water ...

Bill Flies has volunteered to supply a central large mobile potable water container. Bottled water will be available from food vendors.

Section 3.203: Enclosed toilets ...

Lorry has contacted a vendor in Lake City to supply portable toilets. 10 toilet and lavatories have been reserved for the event, including one with handicapped access. This is documented in the application.

Section 3.204: A sanitary method ...

One central portable dumpster and 10 garbage cans. This is documented in the application.

Section 3.205: Physicians and nurses ...

In the event of an emergency, we will contact the Lake City ambulance service.

Section 3.207: A parking area ...

Parking is documented in the application. Parking is a major concern. We would like to keep cars off the streets to not distract from viewing the village and the lake. This will need volunteers.

Section 3.210: Fire protection ...

In the event of a fire emergency, we will contact the Lake City Fire Department.

Section 4.317: The plans for security ...

Cathy will contact an acquaintance associated with law enforcement for advice.

Section 4.314: Amount of power ...

It has been mentioned that a 240-volt electrical connection is available at the Old Frontenac ball park. CONFIRM THIS.

Section 4.320: The plans for food ...

This is documented in the application. In addition, the Prairie Island community will be selling fried bread. Solicit a Kettle Corn vendor.

Further discussions:

- 1) The need for a central headquarters or information site.
- 2) Florence Township will insure this event. CONFIRM.
- 3) We may want to solicit horses and riders to recreate the mode of transportation of the time. Check if this is permitted.
- 4) The civil war reenactment groups may have open fires. Check if this is permitted.
- 5) Pearl of the Lake. Table this until January.
- 6) Professional photographer. We decided this was not needed.
- 7) Golf cart brigade. Volunteers are needed.
- 8) Commemorative mugs. Bill will get pricing.
- 9) Additional points of interest to be signed: Saw Mill, Limestone Kiln, Flour Mill.
- 10) Identify volunteer tasks and solicit volunteers.

And the final item, not related to the celebration, Cathy has been in contact with Donny Dopkins from Red Wing and he will submit a bid to paint the exterior woodwork of the Town Hall.

The meeting adjourned at 7:30 PM.