

Florence Township Planning Commissioner Duties:

1. Become familiar with the Comprehensive Plan and Zoning Ordinance
2. Attend monthly meeting the second Monday of the month at 6:00 p.m..
3. Attend and report at monthly Board of Supervisors meetings on the third Monday of the month at 6:00 p.m..
4. Review, approve building permit applications for appropriate zoning requirements and forward to the Board of Supervisors for signature
5. Foresee the planning needs of Florence Township as it pertains to zoning for the future
6. Be vigilant around the township for unpermitted construction, any activity or items of neglect that should be brought to the attention of the Planning Commission and Board of Supervisors
7. Keep current and accurate township planning documents on file-i.e. maps, sensitive features, covenants etc.
8. Hold public hearings as it pertains to zoning changes
9. Represent the Planning Commission and report current activities to the Board of Supervisors at their monthly meetings on the third Monday of the month at 6:00 p.m.
10. Welcome new businesses into the township
11. Update the Comprehensive Plan and Zoning Ordinance as necessary
12. Remain current on Florence township actions, activities, changes and needs
13. Remain current on Goodhue County actions regarding zoning changes