

Florence Township Heritage Preservation Commission

September 21, 2010 Meeting Minutes

Meeting called to order at 7:05 p.m.

Present: Flies, Henn, Hodgson, Hamilton, Thompson

Minutes: August 17, 2010 Meeting– **Approved**

Design Review Application: None presented.

Committee Reports:

1. Motion made to plant Maple tree's to fill holes where tree's had been previously removed on the west side of Lake Avenue – **Motion Approved**
2. Mike Blair has supplied engineered lumber for Park Benches plank replacement experiment. Kerby Rigelman will install the planks to an existing bench for trial.

Old Business:

1. Findings of Fact Checklist (**Bill**) – Chairman presented the Finding of Fact Checklist ; motion to approve Findings of Fact Checklist and its inclusion in the next Resource Guide revision – **Motion Approved**
2. Permit Process Improvements (**Bill**) – Commission discussed Permit Process document; motion to approve as Permit Process document and its inclusion in the next Resource Guide revision – **Motion Approved**
3. Annual HPC Review will need to be submitted during the month of October. Chairman Flies and Secretary Thompson to complete and submit at October 2010 Board of Supervisors meeting.
4. Commission discussed assisting the Christ Church building committee with drafting a CLG Grant application on behalf of Christ Church to contribute to the restoration of the roof, siding, window sills, and painting.
5. Bill Webster of Old Frontenac will show a video detailing the history and characters of Old Frontenac in October at the Friends of Florence Town hall annual meeting.

New Business:

1. Recommend further road maintenance, laying gravel and leveling, on Wood Avenue and Manypenny Avenue.
2. Motion to request Townboard approval for the sale of the Historical Guides for approved venues (e.g. “All School Gathering” alumnae at the Villa Maria, and Frontenac State Park) for a sale price of \$5.00/guide. All proceeds from the sale of the guides to be deposited into the township’s HPC account – **Motion Approved**
3. Committee revisited the removal of private property from public parks and confirmed that residents will have until April 15, 2011 to remove any of their private property from the parks. Private property will remain the property of the respective owner until that date. This recommendation will be forwarded to the Township supervisors.
4. Committee was advised of Frontenac native Justin Staker’s kayak trip from Frontenac to New Orleans and its importance to our perpetual heritage. Justin’s daily log and communication is available on the following Facebook link
www.facebook.com/PaddleThroughIt?v=wall&viewas=0

Meeting Adjourned: 7:53 p.m.

Notes submitted by Justin Thompson

Next Meeting: October 19, 2010